ORDER FORM GRADUATION ANNOUNCEMENTS AND ACCESSORIES

Please use a ballpoint pen and press firmly. Use upper and lowercase letters as appropriate. Formal name is used for Name Cards, Personalized Note Cards, Mini Diplomas and Return Address Labels.

Balfour
www.balfour.com

1. FILL OUT YOUR STUDENT CONTACT INFORMATION

▼PRINT FORMAL NAME BELOW (FIRST, MIDDLE, LAST in upper and lowercase letters)

MALE ☐ FEMALE ☐ 24773896

☐ I AM INTERESTED IN A CLASS RING

▼MAILING ADDRESS APT. #

▼CITY STATE ZIP AREA CODE EVENING PHONE

▼SCHOOL NAME AREA CODE CELL PHONE

▼INFORMAL NAME (USED FOR NAMEPLATE AND OTHER ITEMS) EMAIL ADDRESS ORDER DATE (MM/DD/YY)

2. CHOOSE YOUR GRAD PACK

ENTER GRAD PACK PRICE $

☐ DELUXE - SAVE $$$ SAVE $$$ $245.25

FREE ADDITIONAL 50 NAME CARDS FOR TRADING

- 50 Graduation Announcements
- 1 bx Name Cards (50/box) choose style:
  - [ ] Regular
  - [ ] Deluxe (add $9.00)
- 2 pk Announcement Tissue Inserts
- 1 pk Return Address Labels
- 2 pk Envelope Seals
- 2 pk Thank You Notes
  - [ ] white/silver [ ] white/gold [ ] ivory/gold
- 1 Photo Announcement Gift
- 1 Picture Name Card Portfolio
- 1 Expandable Memory Book [ ] DLVD
- 1 2010 Yeardate Key Ring [ ] DLVD
- 1 2010 T-shirt [ ] DLVD
  - [ ] SM [ ] MED [ ] LG [ ] XLG [ ] XXLG
- 1 Souvenir Tassel [ ] DLVD
- 1 2010 Backpack [ ] DLVD

☐ ESSENTIAL - SAVE $$$ SAVE $$$ $204.75

FREE ADDITIONAL 50 NAME CARDS FOR TRADING

- 25 Graduation Announcements
- 1 bx Name Cards (50/box) choose style:
  - [ ] Regular
  - [ ] Deluxe (add $9.00)
- 1 pk Announcement Tissue Inserts
- 1 pk Return Address Labels
- 1 pk Envelope Seals
- 1 pk Thank You Notes
  - [ ] white/silver [ ] white/gold [ ] ivory/gold
- 2 pk Future Plans Inserts [ ] white [ ] ivory
- 1 Photo Announcement Gift
- 1 Picture Name Card Portfolio
- 1 Expandable Memory Book [ ] DLVD
- 1 2010 Yeardate Key Ring [ ] DLVD
- 1 2010 T-shirt [ ] DLVD
  - [ ] SM [ ] MED [ ] LG [ ] XLG [ ] XXLG
- 1 Souvenir Tassel [ ] DLVD
- 1 2010 Backpack [ ] DLVD

☐ BASIC - SAVE $$$ SAVE $$$ $179.25

FREE ADDITIONAL 50 NAME CARDS FOR TRADING

- 25 Graduation Announcements
- 1 bx Name Cards (50/box) choose style:
  - [ ] Regular
  - [ ] Deluxe (add $9.00)
- 1 pk Announcement Tissue Inserts
- 1 pk Return Address Labels
- 1 pk Envelope Seals
- 1 pk Thank You Notes
  - [ ] white/silver [ ] white/gold [ ] ivory/gold
- 1 Photo Announcement Gift
- 1 Expandable Memory Book [ ] DLVD
- 1 2010 Yeardate Key Ring [ ] DLVD
- 1 2010 T-shirt [ ] DLVD
  - [ ] SM [ ] MED [ ] LG [ ] XLG [ ] XXLG
- 1 Souvenir Tassel [ ] DLVD
- 1 2010 Backpack [ ] DLVD

SUPPLEMENT OR ITEMIZE YOUR ORDER

		QTY	PRICE
1. Custom Graduation Announcements (includes matching inner and outer envelopes) $0.93 each ☐ 25 $23.25 ☐ 50 $46.50 ☐ 75 $69.75 ☐ 100 $93.00 ☐ other (Your name is not included in announcement. See below to order your name cards.)			$
2. Name Cards	☐ 50 $20.00 ☐ 100 $23.00 ☐ 200 $33.00		$
3. Deluxe Name Cards	☐ 50 $29.00 ☐ 100 $32.00 ☐ 200 $42.00		$
4. Announcement Tissue Inserts (25/pk)	$8.75		$
5. Return Address Labels (60/pk)	$11.50		$
6. Envelope Seals (25/pk)	$8.50		$
7. Deluxe Inner Envelopes (10/pk)	$3.00		$
8. Thank You Notes (25/pk) ☐ White/Gold ☐ White/Silver ☐ Ivory/Gold	$12.50		$
9. Personalized Thank You Notes (50/pk) ☐ White ☐ Ivory ☐ Gray	$23.00		$
10. Future Plans Inserts (10/pk) ☐ White ☐ Ivory	$6.00		$
11. Graduation Party Invitations (10/pk) ☐ White w/Photo Slot ☐ White w/o Photo Slot ☐ Ivory w/Photo Slot ☐ Ivory w/o Photo Slot	$6.00		$
12. Graduation Portrait Stickers (50/pk)	$7.25		$
13. Deluxe Appreciation Gift	$27.00		$
14. Photo Announcement Gift	$11.00		$
15. Deluxe Memories Book	$39.50		$
16. Stickers (3 sheets/pk): ☐ Special Moments ☐ Movie Night, etc.	$9.50		$
17. Senior Memory Book	DLVD [ ] $29.50		$
18. Picture Name Card Portfolio	$13.00		$
19. Personalized Nameplate	$10.00 *		$
20. MMX (2010) Pendant	$20.00 *		$
21. 2010 Bracelet	$20.00 *		$
22. Senior Achievement Charm Necklace ☐ Goldtone ☐ Silvertone	$20.00 *		$
23. Silvertone Year Date Key Ring	DLVD [ ] $13.50		$
24. School Color Key Ring	$20.00 *		$
25. 2010 Backpack	DLVD [ ] $15.00		$
26. Souvenir Tassel	DLVD [ ] $9.75		$
27. Gray Hoodie Sweatshirt [ ] S [ ] M [ ] L [ ] XL [ ] XXL	DLVD [ ] $28.50		$
28. Long Sleeved Tee [ ] S [ ] M [ ] L [ ] XL [ ] XXL	$19.00 *		$
29. 2010 T-Shirt [ ] S [ ] M [ ] L [ ] XL [ ] XXL	DLVD [ ] $16.00		$
30. Knit Hat	$15.00 *		$
31. Shorts [ ] S [ ] M [ ] L [ ] XL [ ] XXL	$17.50 *		$
32. Scrub Pants [ ] S [ ] M [ ] L [ ] XL [ ] XXL	$20.00 *		$
33. MMX (2010) Flip Flops [ ] S (9.5"-Girls 5/6) [ ] M (10.25"-Girls 7/8) [ ] L (11"-Girls 9/10; Boys 8/9) [ ] XL (12"-Boys 10/11)	$13.50 *		$
34. Diploma Plaque (Replica)	$29.50 *		$
35. Expandable Memory Book	DLVD [ ] $36.50		$
36. Jumbo "Bling" Tassel	DLVD [ ] $16.75		$
37. Miniature Wallet Diploma	$12.50 *		$
38. Cap & Gown (sizes on separate form)	$33.00		$
40. Single Order Processing Charge (add after 3/1/2010)	$12.50		$
(Name card orders placed after 3/1/2010 are flat printing on perforated card stock)			
Items marked with an * asterisk may not be ordered after 3/1/2010			

ENTER YOUR PAYMENT INFORMATION

ACCOUNT NUMBER ☐ VISA ☐ MC ☐ AMEX ☐ DISCOVER EXPIRATION DATE MM/YY

PRINT CARDHOLDER'S NAME

CARDHOLDER'S BILLING ADDRESS (If cardholder's billing address is different from above student's address, fill out information below).

CITY STATE ZIP CODE

CARDHOLDER'S SIGNATURE

CARDHOLDER AGREES PAYMENT MAY BE CHARGED BEFORE GOODS ARE DELIVERED.

☑ COMPANY TO CHARGE ☐ SALES OFFICE TO CHARGE

☐ Check here only if you do not wish to receive information on college scholarships, appropriate educational and financial services, and other products by CBI (ie Balfour) and its affiliates.

© 2009 Balfour. All rights reserved. G800-0010

OFFICE USE ONLY

DEPOSIT	$
FULLY PREPAID	$
CASH	$
CHECK	$
CHECK NUMBER	#
WIRE APPROVAL	#
☐ Brought on-line order form	

www.balfourgrad.com
mail order to:
P.O. Box 41448
Houston, TX 77241-1448
Name Card orders placed after 3/1/2010 are flat printing on perforated stock

ORDER ENTRY

3. TOTAL

PRODUCT TOTAL	$
	$
	$
PACKAGE & HANDLING	$ 11.00
SUB TOTAL	$
SALES TAX	$
TOTAL	$
AMOUNT PAID	$
REMAINING BALANCE	$

ALL ORDERS WILL BE AUDITED AND ERRORS CORRECTED.

Balfour
www.balfour.com